

Validation & Verification Process

1. Application & Scope Definition

We begin by understanding the project scope, applicable standards, boundaries, timelines, and reporting requirements.

This helps define the objectives of the engagement and ensures that the assessment criteria are clearly established from the start.

2. Contract Review & Team Assignment

The engagement is reviewed for competence, impartiality, and resource availability before assigning a qualified validation/verification team.

A team with relevant sector expertise and technical knowledge is selected to ensure a credible and independent assessment process.

3. Planning & Risk Assessment

A project-specific plan is developed covering scope, objectives, applicable criteria, materiality, risk assessment, sampling approach, and site visit requirements.

Potential risks related to data quality, methodology application, and reporting accuracy are identified to determine the level of assessment required.

4. Document & Data Review

The team reviews project documentation, monitoring systems, calculations, methodologies, emission/activity data, and supporting records.

This stage verifies whether the information provided is complete, consistent, traceable, and aligned with applicable standards and program requirements.

5. Site Visit & Stakeholder Interaction

Where applicable, site visits and stakeholder discussions are conducted to assess implementation, monitoring systems, and operational controls.

The assessment team may also interview responsible personnel and review on-site evidence to validate data collection and reporting practices.

6. Findings & Corrective Actions

Any gaps, clarifications, or non-conformities identified during the assessment are communicated for resolution and closure.

Clients are provided an opportunity to submit corrective actions and supporting evidence before the assessment is finalized.

7. Independent Technical Review

All assessments undergo an independent technical review to ensure consistency, completeness, and compliance with applicable standards.

The review confirms that sufficient evidence has been obtained and that conclusions are technically sound and impartial.

8. Validation / Verification Statement

Upon successful completion, a formal Validation or Verification Statement is issued outlining the scope, criteria, assurance level, and conclusion.

The statement provides confidence to stakeholders regarding the accuracy and reliability of the assessed information.

9. Confidentiality & Impartiality

All activities are carried out with strict confidentiality, independence, and impartiality in accordance with international conformity assessment principles.

Our processes are designed to prevent conflicts of interest and protect all client information throughout the engagement.

10. The operators are required to follow below requirements.

- Mark: The Verification statement and/or mark of OCI shall only be used in conjunction with the client's specific name, location that gained certification and ceases on the expiration date of the certification.
- When a client only certified a portion of its manufacturing processes, products or services, the claim of certification must be specific and not provide the impression of "organization-wide" certification.
- The Verification statement and/or mark of OCI shall not be used for the labeling of individual products or evidence of service provision, or in intimate association with the products or services in a manner that suggests the products or services themselves are certified or endorsed by OCI.
- The use of the Verification statement and/or mark of OCI must not, without the express permission of OCI, be transferred to third parties, successors, or be the subject of an assignment, sale or of any sort of enforced measure.
- If certification is withdrawn, the client loses the right to use the Verification statement and/or mark of OCI. If an organization continues to use the Verification statement and/or mark of OCI following withdrawal or expiration,

this will be considered making a false claim of certification, and OCI may take legal action.

- The Verification statement and/or mark of OCI shall not be transferred from one entity to another.
- The client shall not use the Verification statement and/or mark of OCI in a manner that could mislead intended users or impair the reputation of OCI.
- The client to ensure that any opinions or reports of factual findings made public by the client are communicated in their entirety.

Conclusion

Our validation and verification approach is designed to deliver transparent, accurate, and reliable assessments aligned with internationally recognized standards and program requirements. Through a structured review process, technical expertise, independent evaluation, and a commitment to impartiality, we help organizations strengthen the credibility of their sustainability and environmental claims while building confidence among stakeholders.